



Instructions for completing the Application for determination of the conditions for connection to gas transmission network for a C Group entity dealing with the transmission or distribution of gaseous fuels.

Provide the full details of the Applicant - company name, address, REGON, KRS, NIP and details of the authorised contact person - name, telephone, e-mail. The authorised contact person is the person who will cooperate with the Customer Assistant on an ongoing basis.

1. Define the type of gas network to be connected (e.g. medium-pressure or high-pressure network) and the names of the municipalities or localities where the planned gas customers are located.
2. Select the group or sub-group of the gaseous fuel to be transmitted.
3. Indicate the physical point of off-take of the gaseous fuel from the transmission system from the list of points provided on the [website](#).
4. Specify the expected date of commencement of the gas transmission service.

NOTE:

Please be advised that the specified date for the commencement of gas transmission should consider the necessary connection works.

5. Specify the intended purpose of gaseous fuel.
6. Complete the gaseous fuel volume table starting with the connection year up to the tenth year after connection inclusive, and specify the year in which the off-take of gaseous fuel from the transmission network is to take place.

According to the Transmission Network Code, gas year is the **period from 1 October, 6:00 a.m. in the previous year until 1 October, 6:00 a.m. of a given year.**

In the case whereby the connection is required for the development of an existing gas facility, enter in the table the total volume to be off-taken after the connection to the transmission network is completed.

In the case of a planned commencement of gas transmission in a particular quarter or month of a given gas year, please take into account the appropriate reduction in total quantity of gas off-taken in that gas year.

In the event of an increase in gas offtake at an existing physical exit point, provide the total quantity of gas planned to be off-taken from the transmission network.

According to the Transmission Network Code, the contracted capacity **is the capacity specified in the capacity allocation (PP) as the maximum hourly quantity of gaseous fuel expressed**

in units of energy (kWh/h) that can be delivered for transmission at a physical entry point or off-taken from the transmission system at a physical exit point.

If the reported values of the maximum hourly off-take and the contracted capacity differ, please explain this situation.

A correctly completed application should comply with the following rules:

- The maximum annual off-take shall not exceed the product of the maximum hourly off-take value and 24 (hrs) and 365 (days),

- The minimum annual off-take shall not exceed the product of the minimum hourly quantities and 24 (hrs) and 365 (days),
- The minimum annual off-take shall be lower than the maximum annual off-take,
- The minimum hourly off-take shall be lower than the maximum hourly off-take,
- The minimum hourly off-take is the minimum quantity of gas off-take that may occur and shall be greater than zero.

NOTE:

Gaseous fuel quantities expressed in energy units shall be calculated as follows:

The quantities of gaseous fuel expressed in energy units, delivered for transmission to the physical entry point and off-taken at the physical exit point shall be determined as the product of the planned volume of gaseous fuel at the given physical entry or exit point and the heat of combustion determined for the given physical entry or exit point (or the nearest existing exit point).

The measurements of the quality parameters of the transmitted gaseous fuel shall be performed by the TSO at designated points of the transmission system. Location and frequency of measurements and their results are published on the [website](#).

Normal Conditions are the reference conditions for settlement purposes: absolute pressure of 101.325 kPa and temperature of 273.15 K;

6.1 State the value of $H_{s_{max}}$ applied for the conversion of m^3 into kWh and specify the respective exit point. This information is available on GAZ-SYSTEM S.A. [website](#).

6.2 Refers to the case when the Applicant applies for increasing the volume of gaseous fuel off-taken at the existing gas facility that is to be upgraded or expanded. Specify whether the values given in the table in point 6 include the capacity currently received.

7. Complete the table providing the characteristics of the gaseous fuel delivered to the TSO's transmission system. Cumulative value of gaseous fuel off-take provided in the table should be 100%.
8. Specify the required pressure of the gaseous fuel at the point of delivery and off-take (exit point from the TSO's transmission system).
9. Provide information whether the Applicant holds a licence for the transmission/distribution of gaseous fuel (licence promise).
10. Provide additional information that affects the determination of the conditions for connection:

10.1 Applies to a situation where the Applicant is applying for an increase in the off-take or a modification of gaseous fuel pressure at an existing gas facility which is to be upgraded and currently receiving gaseous fuel for transmission to its customers.

10.2 Applies to other situations.

11. Specify whether the customers to whom the gaseous fuel is to be transmitted or distributed currently receive gaseous fuel.

Applies to the situation whereby the Applicant intends to transmit gaseous fuel to customers currently receiving gaseous fuel at a different exit point than that specified in point 3, and intending to resign from the off-take at the current (exit) point upon completion of the requested connection.

12. Complete if the answer in point 10.1 and/or 11 is YES.
13. Provide the required quality parameters for gaseous fuel or conditions for its transmission if they differ from those specified in the Transmission Network Code.
14. Specify the documents attached to the application.

Complete the appendix containing the forecast analysis and an information clause in accordance with the template available on the website. The information clause should be signed by the attorney(s)-in-law authorised to submit the application or by the person(s) authorised to represent the Applicant.

Pursuant to the wording of § 7(5) of the Regulation of the Minister of Economy of 2 July 2010 on the detailed conditions for the operation of the gas system (consolidated text: Journal of Laws of 2018, item 1158, as amended), with the application for the determination of conditions for connection should be enclosed: *"plot or site development plan developed on the basis of a current base map or an individual map accepted to the national land surveying and cartographic resources, indicating the equipment, installation or networks to be connected."*

NOTE:

All copies of submitted documents should be certified as true to the original by a legal counsel, a notary public or an authorised representative of the Applicant or the legitimate representative of the Applicant.

The Application form should be signed by the person(s) authorised to represent the Applicant in accordance with the current extract from the Register of Entrepreneurs (KRS) or a person holding a power of attorney, and bear their name stamp. If the application is signed by a person with holding an appropriate power of attorney, please attach a document confirming the granting of such PoA.

In the meaning of § 9(1) of the Ordinance of the Minister of the Economy on detailed conditions for the operation of the natural gas network of 2 July 2010 (consolidated text: Journal of Laws of 2018, item 1158, as amended) the date of receipt of an application which has been verified as complete shall be considered as the date of submission of a complete application.