



**Instructions for completion of the Application for determination of the conditions for connection to a transmission network for a Group A entity being the final consumer of gaseous fuel.**

Provide full details of the Applicant - company name, address, REGON, KRS, NIP and details of the authorised contact person - name, telephone, e-mail. The authorised contact person is the person who will cooperate with the Customer Assistant on an ongoing basis.

1. Specify the name and type of the facility to be connected (building, utility, service, commercial, production facility, etc.) and its location (address of place of gas off-take - town, municipality, street, house number, apartment number, plot number, precinct).
2. Delete as appropriate If 'YES', complete point 2.2.
3. Select the group or sub-group of the gaseous fuel to be transmitted.
4. Specify:
  - (a) physical entry point (place to which the gaseous fuel will be delivered) to the transmission system, from the catalogue of points provided on the [website](#).
  - (b) physical point of off-take of the gaseous fuel from the transmission system from the list of points provided on the [website](#).
5. Specify the expected date of commencement of the gas transmission service.

**NOTE:**

**Please be advised that the specified date for the commencement of gas transmission should consider the necessary connection works.**

6. Specify the purpose of the gaseous fuel (e.g. industrial production, heating, fuelling of vehicles with natural gas).
7. Specify what gas appliances there are in the building to be connected, their number and gas consumption of each appliance.
8. Complete the gaseous fuel volume table starting with the connection year up to the tenth year after connection inclusive, and specify the year in which the off-take of gaseous fuel from the transmission network is to take place.

According to the Transmission Network Code, gas year is the **period from 1 October, 6:00 a.m. in the previous year until 1 October, 6:00 a.m. of a given year.**

In the case of a planned commencement of gas transmission in a particular quarter or month of a given gas year, please take into account the appropriate reduction in total quantity of gas off-taken in that gas year.

In the event of an increase in gas off-take at an existing exit point, provide the total quantity of gas planned to be off-taken from the transmission network.

According to the Transmission Network Code, the contracted capacity is the capacity specified in the capacity allocation (PP) as the maximum hourly quantity of gaseous fuel expressed in units of energy (kWh/h) that can be delivered for transmission to a physical entry point or off-taken from the transmission system at a physical exit point.

A correctly completed application should comply with the following rules:

- The maximum annual off-take shall not exceed the product of the maximum hourly off-take value \* 24 \* 365,
- The minimum annual off-take shall be lower than the maximum annual off-take,
- The maximum daily off-take shall not exceed the twenty-four times the maximum hourly off-take,
- The minimum daily off-take shall be lower than the maximum daily off-take,
- The minimum daily off-take shall not be lower than the product of the minimum hourly quantities and 24 (hours),
- The minimum hourly off-take shall be lower than the maximum hourly off-take,
- The minimum hourly off-take is the minimum gas off-take quantity that may occur and shall be greater than zero.

NOTE:

Gaseous fuel quantities expressed in energy units shall be specified as follows:

The quantities of gaseous fuel expressed in energy units, delivered for transmission to the physical entry point and off-taken at the physical exit point shall be determined as the product of the planned volume of gaseous fuel at the given physical entry or exit point and the heat of combustion determined for the given physical entry or exit point (or the nearest existing exit point).

The measurements of the quality parameters of the transmitted gaseous fuel shall be performed by the TSO at designated points of the transmission system. Places and frequency of measurements and their results are published on the [website](#).

Normal Conditions are the reference conditions for settlement purposes: absolute pressure of 101.325 kPa and temperature of 273.15 K;

8.1 State the value of  $H_{S_{max}}$  applied for the conversion of  $Nm^3$  into kWh and specify the respective exit point. This information is available on GAZ-SYSTEM S.A. [website](#).

8.2 Refers to the case when the Applicant applies for increasing the volume of gaseous fuel off-taken at the existing gas facility that is to be upgraded or expanded. Specify whether the values given in the table in point 7 include the currently off-taken capacity.

Complete the table providing the characteristics of the gaseous fuel off-take from the TSO's transmission system. Cumulative value of gaseous fuel off-take provided in the table should be 100%.

9. Complete the table providing growth dynamics of the gaseous fuel off-take from the transmission system.
10. Complete the table providing decrease dynamics of the gaseous fuel off-take from the transmission system.
11. Specify the required pressure of the gaseous fuel at the physical exit point from the TSO's transmission system.
12. Provide the operational characteristics of the connected appliances listed under point 6 for each year specified in the table in point 7, broken down into hourly, daily and annual distribution of the flow and volume of gas consumed.
13. Specify the minimum quantity of gaseous fuel necessary to maintain the technical operation of the gas appliances (to be completed in the case of gas off-take exceeding 10 000 m<sup>3</sup>/day).
14. Specify other sources of energy which can be used for the needs of the Applicant or for the needs of the Applicant's customers in the case of curtailment of gas transmission.
15. Provide the required quality parameters for gaseous fuel or conditions for its transmission if they differ from those specified in the Transmission Network Code.

16. Please state whether gaseous fuel from the transmission or distribution network is currently being off-taken in the connected facility.
17. If gaseous fuel from the transmission or distribution network is currently being off-taken in the connected facility, specify the off-taken quantity and the off-take location – i.e. exit point.
18. Specify the documents attached to the application.

Complete the appendix containing the information clause in accordance with the template available on the website.

The information clause should be signed by the attorney(s)-in-law authorised to submit the application or by the person(s) authorised to represent the Applicant.

Pursuant to the wording of § 7(4) items 1 and 2 of the Regulation of the Minister of Economy of 2 July 2010 on the detailed conditions for the operation of the gas system (consolidated text: Journal of Laws of 2018, item 1158), with the application for the determination of conditions for connection should be enclosed a „declaration by the applicant on the legal title to the facility in which the equipment, installations or networks are to be used” and the “site development plan or sketch specifying the location of the building in which the facilities, installations or networks are to be used in relation to the existing network, the location of neighbouring facilities and the proposed location of the exit point from the gas system”.

NOTE:

**All copies of submitted documents should be certified as true to the original by a legal counsel, a notary public or an authorised representative of the Applicant or the legitimate representative of the Applicant.**

**The Application form should be signed by the person(s) authorised to represent the Applicant in accordance with the current extract from the Register of Entrepreneurs (KRS) or a person holding a power of attorney, and bear their name stamp. If the application is signed by a person with holding an appropriate power of attorney, please attach a document confirming the granting of such PoA.**

**In the meaning of § 9(1) of the Ordinance of the Minister of the Economy on detailed conditions for the operation of the natural gas network of 2 July 2010 (consolidated text: Journal of Laws of 2018, item 1158, as amended) the date of receipt of an application which has been verified as complete shall be considered as the date of submission of a complete application.**